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| LEVEL 2 AWARD AND CERTIFICATE IN EMPLOYABILITY SKILLS |
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| Unit 35 Assessment |
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| The purpose of the assessment tasks is to provide evidence that you have met the requirements set out by the awarding body in order to pass the course. The information and activities in the learning materials will help you complete these assessment tasks. If you have any difficulty in answering any of the questions, please contact your tutor/assessor who will provide you with help and guidance.  Good luck with your studies! |

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| Health, safety and security in the place of work | | | | |
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| Unit 35 | | | | |
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| After completing your assessment please email it to dlu@grimsby.ac.uk | | | | |
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| CHECKLIST FOR ALL CANDIDATES  Please complete your details in the ‘Personal Details’ box below.  Fill in and type your name in the ‘Candidate Statement’ box below.  Please note that for the purposes of assessing your work, we will assume your typed name is a valid alternative to your signature.  Complete all the questions in this assessment. Type your answers in the space provided. The document will automatically allow you to enter more text should the space not be enough for you.  You do not need to return your completed activities for the units – just this document. If you require any assistance or guidance, please contact your tutor/assessor. | | | | |
| PERSONAL DETAILS | | | | |
| Name |  | | | |
| Contact Address |  | | | |
| Postcode |  | | | |
| Telephone no. |  | evening |  | day |
| Email |  | home |  | work |
|  | | | | |
| CANDIDATE STATEMENT  I certify that I began the learning materials for Unit 35 on \_\_\_\_\_\_\_\_\_\_\_ (*insert date you started working through the course materials*) and have completed all sections in this section. I confirm that this is my own work.  Signature (type name)  Date | | | | |

**Assessment 35:**

(The reference in brackets at the end of each questions refers to the assessment criteria for this unit and is for your assessor’s use.)

**1. Describe why health and safety legislation is necessary. (32.1.1)**

**2. Describe how employers carry out their responsibilities for health and safety using company policies, personnel, training and awareness raising, and in each case give two examples. (32.1.2)**

**a) Company policies:   
  
  
b) Personnel:**

**c) Training:  
  
  
d) Awareness raising:**

**3. Write a report in which you describe how one important local employer deals with its health and safety responsibilities. (32.2.1)**

**4. Write a report in which you describe what expectations the local employer has of its workers where health and safety is concerned. (32.2.2)  
  
In the report you should include a description of expectations regarding:  
  
Working in a safe manner.  
Keeping healthy at work.  
Maintaining personal security.  
Maintaining the security of the workplace.  
Carrying out your health and safety responsibilities.**

**5. a) Obtain feedback about how you demonstrated appropriate and safe behaviour in a place of work. Attach the completed witness statement to this assessment. (32.2.3)**

**5. b) In the space below use the feedback to identify any aspects of your behaviour that need to be improved, and how you will make those improvements.**

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| **Behaviour that needs improvement** | **Actions that I can take to make these improvements** |
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| **Well done!**  **You have now completed the questions for Unit 35. Please email this document to your tutor/assessor. Your tutor/assessor will provide you with feedback on the assessment. If you need any further help or guidance, please contact your tutor/ assessor.**  **Don't forget to complete the 'Personal details' and 'Candidate statement' boxes on the front page of this assessment.** |